**Mark Keppel Drama Booster Club**

**Mark Keppel High School, Room A-114**

**Meeting Minutes from Wednesday, September 19, 2019**

Present: Page Phillips, Cynthia Hom, Rosa Poras, Christine Umeda, Kristin Suzuki, Sharon Woo, Kim Chuateco, Oscar Santoscoy, Yulianti Song, Lilly Wang, Melinda Mallette, Kristy Shelden, and Cristina Porras

Meeting was called to order by Cynthia Hom at 7:27 pm

1. Secretary Minutes - Kristin Suzuki
Minutes from May 26, 2019 were read and approved by Christine Umeda and seconded by Kim Chuateco
2. Recommendations to Add/Delete agenda items:
No recommendations were made
3. Treasurer’s Report - Christine Umeda
a. current bank balance is $3,059.47.
b. decision to void outstanding check for $50. (Center Theatre Group)
c. received check for $323. from Alliance for volunteers/sales from the fireworks booth
d. received a monetary donation from Lilly Wang in the amount of $200.
e. filed taxes and will file with the state for non-profit status
f. no other account activity
4. Director’s Report - Page Phillips
a. fall play is Alice in Wonderland - set building is coming along nicely - actors will start
 more intense rehearsals as we get closer to the start date
b. spring musical will be Freaky Friday - Ms. Mendiola will be the vocal director
c. Page to Stage will be Oct. 28th
5. Old/New Business:
a. asked Alliance for funding for a field trip - $500 was allocated, Alliance will also buy
 one movable light
b. Christopher will look into possible field trip to see Diary of Anne Frank (Glendora)
c. Saturday Showtimes for Alice in Wonderland changed - 10/16 - 4:00 pm, 10/17 - 7:30
 pm, 10/18 - 7:30 pm, and 10/19 -\*1:00 pm (\*note time change).
d. no meals will be provided for the fall show (maybe 10/17 TBD)
e. donations are still needed for Alice: stiff felt (red, blk), flamingos (plastic or puppet),
 hedgehog balls, artificial grass (10 x 10 ft), fake topiary style tree for rosebush (5 ft),
 5-gallon bottles of water, snacks for cast and crew for rehearsals
f. sign-up sheet for work shifts (box office/concessions) and concession donations to be
 e-mailed
g. E-Waste Recycle event: Sat., Nov. 30th and Sun., Dec. 1st - drop off e-waste, no help
 needed - Drama Booster will send reminder E-mail

h. discussion about a possible spring Drama field trip (Ms. Phillips is looking into it)

1. Next Meeting: Tuesday, January 14, 2020 at 6:30 pm
2. Adjournment time: 8:22 pm